

**Ling Run Chao, Andy**

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Date of Birth: 21st May 1991

Nationality: Singaporean

Minimum notice period: one month

Work experiences

WELLS FARGO GLOBAL FUND SERVICES (December 2014 – Present)

Financial Reporting and Accounting Policy (FRAP) Group

* Perform US GAAP and IFRS client funds financial statement preparations.
* Preparation of monthly P&L and NAV reporting to clients.
* Preparation of financial statements and co-ordination of year-end audit for hedge funds clients in Asia with asset-under-management from US$20MM to US$3Billion.
* Utilise various types of excel formulas in the preparation of financial statement models, and footnotes.
* Perform risk analysis on the financial statements and their portfolio holdings for their interim reports and year-end statements.
* Prepared IFRS and US GAAP financial statements of funds with investment strategies ranging from equity, credit, distressed debts, macro, multi-strategy and private equity funds.
* Analysis of various derivative products (understanding the trade flows and perform reclassification to follow IFRS standards)
* Attend to ad hoc queries from fund managers and investors.
* Experienced and coped with tight schedules of preparing year-end December 2014 and December 2015 audited financial statements.

UNITED OVERSEAS BANK ASSET MANAGEMENT (June 2014 – December 2014)

Compliance Department

* Conduct Know-Your-Customer (KYC) process on clients so it complies with MAS regulations.
* Liaise with Business Development personnel for clients’ information in an appropriate and timely manner.
* Monitor clients’ funds by liaising with various fund houses.
* Perform due diligence screenings of clients using World Check, Factiva and Dow Jones Risk & Compliance.
* Updates and feedback to Director regarding client status.

INTELLICAT TUITION SCHOOL (June 2012 – June 2014)

Tutor and Accounts Assistant

* Conduct tutoring lessons to primary and secondary students in classes of 7.
* Imbue fellow tutors by radically changing their teaching styles to a fun and engaging approach.
* Actively engage students’ parents.
* Perform monthly/quarterly closing & accounts reconciliation (AR, AP, GL) & consolidation.
* Preparation of Cashflow, OPEX & CAPEX costs.
* Team player and effective communicator.

Achievements

* Bloomberg Aptitude Test 2014 (Achieved a top tier score of 96th percentile)
* Voted Most Popular Tutor in Intellicat Tuition School (2013)
* Top 5% (academic results) of cohort in my secondary school for 4 consecutive years

Skills

* Proficient in Advanced Excel, Outlook, PowerPoint and Word. Exposure in VBA Excel
* Languages: English and Mandarin, conversant in Cantonese.

Education

* Bachelor of Science in Accountancy and Finance. University of London. Attained 2nd Lower Honours
* Anderson Junior College (2008 – 2009)
* Serangoon Garden Secondary School (2004 – 2007)

Interests

* Pursue interests in investment. Using a top down fundamental approach to investing.
* Actively reading up on market news.